

### ABSTRACT

A process, residing on a server, for scheduling the generation of reports, for retrieval via a distributed computing network by a desktop application program residing on a remote desktop computer is described. This process can allow retrieval of the reports over a distributed computing network. The process includes a data services process that maintains  
5 at least one report batch file, where each report batch file is scheduled by a user to be executed at a specific time and contains a list of reports to be generated when the report batch file is executed.